

**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)**


(Approved by AICTE - New Delhi & Affiliated to JNTUK, Kakinada)
Beside VSEZ, Duwada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.


Academic Audit Index Sheet
Academic Year 2020-21

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Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department -		Date of Audit -		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
S. No.		Qn No.		Report Date	
1. CIVIL		20/01/2020		22/01/20	
2. Dr. K. Srinivasan		1. Mr. B. B. Bahumaya			
3.		3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1	1.1.1, 1.1.2, 1.3.3, 1.4.1	Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No 100%
2				Conduct of BoS and Academic council reviews	Yes No 100%
3			Program Curriculum Content	Existence of Employability features	Yes No 100%
4				Existence of Entrepreneurship features	Yes No 100%
5				Existence of Skill development features	Yes No 100%
6				Environment and Sustainability features	Yes No 100%
7				Human Values and Professional Ethics content	Yes No 100%
8				Existence of Transferable and life skills	Yes No 100%
9				Choice Based Credit System (CBCS)	Yes No 100%
10			Curriculum structure & Acceptance	Existence of Value-added / Bridge courses as elective	Yes No 100%
11				Student enrolment satisfactory	Yes No 100%
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes No 100%
13				On aspects of Teaching and learning	Yes No 100%
14				Feedback received - Analysed	Yes No 100%
15	2.3.1, 2.3.4, 2.2.1, 1.3.4, 2.6.1, 4.2.6	Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No 98%
16				Adherence to the Calendar- availability of evidence	Yes No 99%
17			Course files	Course files of all faculty - Availability	Yes No 100%
18				Adherence to the Lesson plans- availability of evidence	Yes No 99%
19				Lecture Notes - availability	Yes No 99%
20				Lecture notes - Reviewed ?	Yes No 100%
21				Are lecture notes archived ?	Yes No 100%
22				POs, PSOs, COs and GAs are uploaded on webpage	Yes No 100%
23				POs, PSOs, COs of Programmes are mapped	Yes No 100%
24			Assessment process of the learning levels of the students.	Availability of student learning Assessment procedures	Yes No 100%
25				Availability of Institution Examination Manual	Yes No 99%
26				Pass percentage trend - monitoring	Yes No 99%
27				Revaluation trends - monitoring	Yes No 100%
28			Student centric T & L methods and Student engagement	Student centric T&L methods - identified in Lesson Plans	Yes No 99%
29				Reviews of T&L methods & adoption of ICT and LMS	Yes No 100%
30				Usage of library by teachers and students - Av. % per day	Yes No 99%
31				Measurement of attainment levels of PSOs and COs	Yes No 100%
32				Availability of MoUs / linkages for student engagement	Yes No 100%
33				Students enrolled for field projects / internships.	Yes No 100%
34			3.1.1, 3.1.4, 3.3.2	Research promotion	Availability of Research promotion policy & uploaded on web
35	Availability of system for tracking Research Funding sources	Yes No 92%			
36	Framework for qualifying as Recognised Research Guides	Yes No 100%			
37	Ecosystem for application for Research Awards & Fellowships	Yes No 100%			
38	Methodology to detect malpractices and plagiarism in research work	Yes No 100%			
39	Start-ups incubated by the department	Yes No 91%			
40	Patents - Existence of Ecosystem for working and application	Yes No 100%			
41	Monitoring mechanism - Existence of Faculty & Dp index of Dept.	Yes No 100%			
42	Consultancy - Existence of Ecosystem for Revenue generation	Yes No 100%			
43	Bibliometric approaches adopted for tracking research output	Yes No 100%			
44	Existence of calendars for conduct of workshops	Yes No 100%			
45	Existence of Plans for conduct of conferences	Yes No 100%			
46	Existence of Structured Plans for T&L of faculty	Yes No 100%			
47	5.1.3	Student progression	Existence of Plans of action for Remedial coaching	Yes No 86%	
48			Existence of Plans of action for Career Counselling	Yes No 100%	
49			Existence of Framework for Personal Counselling	Yes No 100%	
50			Existence of Plans for conduct of extra Activities	Yes No 100%	
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes No 100%	
Auditors specific Observations -					
S.No.	Ref.No.	Observation -			
1		Remedial class Ites are not completely updated 2020-21			
2		Faculty profile files are updated. Not in filling Acad.Audit format			
3		no start-up incubated by the department			
4					
5					
Auditors Signatures		IOAC		Signature of HoD	


Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1		
Department - EEE		Date of Audit - 20/01/2020		Rev. No. 00		
Names of Auditors 1. Dr. V.V. Sathyaraj 2. 3.		Names of Auditees 1. Dr. G. Krishna Bhogi 2. 3.		Eff. Date -		
S. No.		Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1	1.1.1, 1.1.2, 1.3.3, 1.4.1	Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No	100%
2				Conduct of BoS and Academic council reviews	Yes No	100%
3			Program Curriculum Content	Existence of Employability features	Yes No	100%
4				Existence of Entrepreneurship features	Yes No	"
5				Existence of Skill development features	Yes No	"
6				Environment and Sustainability features	Yes No	"
7				Human Values and Professional Ethics content	Yes No	"
8				Existence of Transferable and life skills	Yes No	"
9			Curriculum structure & Acceptance	Choice Based Credit System (CBCS)	Yes No	"
10				Existence of Value-added / Bridge courses as elective	Yes No	"
11				Student enrolment satisfactory	Yes No	95% Dyt
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes No	100%
13				On aspects of Teaching and learning	Yes No	"
14				Feedback received - Analysed	Yes No	"
15	2.3.1, 2.3.4, 2.2.1, 1.3.4, 2.6.1, 4.2.6,	Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No	"
16				Adherence to the Calendar- availability of evidence	Yes No	95% P=02
17			Course files	Course files of all faculty - Availability	Yes No	100%
18				Adherence to the Lesson plans- availability of evidence	Yes No	"
19				Lecture Notes - availability	Yes No	"
20				Lecture notes - Reviewed ?	Yes No	"
21				Are lecture notes archived ?	Yes No	"
22				POs, PSOs, COs and GAs are uploaded on webpage	Yes No	"
23			Assessment process of the learning levels of the students.	POs, PSOs, COs of Programmes are mapped	Yes No	"
24				Availability of student learning Assessment procedures	Yes No	"
25				Availability of Institution Examination Manual	Yes No	"
26				Pass percentage trend - monitoring	Yes No	"
27				Revaluation trends - monitoring	Yes No	"
28				Student centric T&L methods -identified in Lesson Plans	Yes No	"
29			Student centric T & L methods and Student engagement	Reviews of T&L methods & adoption of ICT and LMS	Yes No	"
30				Usage of library by teachers and students - Av. % per day	Yes No	65%
31				Measurement of attainment levels of PSOs and COs	Yes No	100%
32				Availability of MoUs / Linkages for student engagement	Yes No	"
33	Students enrolled for field projects / internships.	Yes No		"		
34	Availability of Research promotion policy & uploaded on web	Yes No		"		
35	3.1.1, 3.1.4, 3.3.2	Research output measurement, Policies, Plans and Targets	Availability of system for tracking Research Funding sources	Yes No	"	
36			Framework for qualifying as Recognised Research Guides	Yes No	"	
37			Ecosystem for application for Research Awards & Fellowships	Yes No	65%	
38			Methodology to detect malpractices and plagiarism in research work	Yes No	85%	
39			Start-ups incubated by the department	Yes No	"	
40			Patents - Existence of Ecosystem for working and application	Yes No	"	
41			Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes No	92%	
42			Consultancy - Existence of Ecosystem for Revenue generation	Yes No	"	
43			Bibliometric approaches adopted for tracking research output	Yes No	95%	
44			Existence of calendars for conduct of workshops	Yes No	100%	
45			Existence of Plans for conduct of conferences	Yes No	"	
46			Existence of Structured Plans for CPD of faculty	Yes No	100%	
47	5.1.3	Student progression	Plans of action and framework	Existence of Plans of action for Remedial coaching	Yes No	100%
48				Existence of Plans of action for Career Counselling	Yes No	"
49				Existence of Framework for Personal Counselling	Yes No	"
50				Existence of Plans for conduct of extrn. Activities	Yes No	"
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes No	"	
Auditors specific Observations -						
S.No.	Ref.No.	Observation -				
1		Academic Calendars - Slightly deviated from Acad. Calendar				
2		The average percentage of usage of library is less.				
3		Fellowships and Awards files not updated				
4		H-index of the faculty is not up to the mark				
5						
Auditors Signatures			IOAC		Signature of HoD	


Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department - MECHANICAL		Date of Audit - 20/01/2020		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. Dr. Ch.V. Ramana		1. B. Prasad Rao		Report Date 20/1/20	
2.		2.			
3.		3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No
2				Conduct of BoS and Academic council reviews	Yes No
3			Program Curriculum Content	Existence of Employability features	Yes No
4				Existence of Entrepreneurship features	Yes No
5				Existence of Skill development features	Yes No
6				Environment and Sustainability features	Yes No
7	1.1.1,			Human Values and Professional Ethics content	Yes No
8	1.1.2,			Existence of Transferable and life skills	Yes No
9	1.3.3,			Choice Based Credit System (CBCS)	Yes No
10	1.4.1		Curriculum structure & Acceptance	Existence of Value-added / Bridge courses as elective	Yes No
11				Student enrolment satisfactory	Yes No
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes No
13				On aspects of Teaching and learning	Yes No
14				Feedback received - Analysed	Yes No
15		Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No
16				Adherence to the Calendar- availability of evidence	Yes No
17			Course files	Course files of all faculty - Availability	Yes No
18				Adherence to the Lesson plans- availability of evidence	Yes No
19				Lecture Notes - availability	Yes No
20				Lecture notes - Reviewed ?	Yes No
21				Are lecture notes archived ?	Yes No
22	2.3.1,			POs, PSOs, COs and GAs are uploaded on webpage	Yes No
23	2.3.4,			POs, PSOs, COs of Programmes are mapped	Yes No
24	2.2.1,		Assessment process of the learning levels of the students.	Availability of student learning Assessment procedures	Yes No
25	1.3.4,			Availability of Institution Examination Manual	Yes No
26	2.6.1,			Pass percentage trend - monitoring	Yes No
27	4.2.6,			Revaluation trends - monitoring	Yes No
28			Student centric T & L methods and Student engagement	Student centric T&L methods -identified in Lesson Plans	Yes No
29				Reviews of T&L methods & adoption of ICT and LMS	Yes No
30				Usage of library by teachers and students - Av. % per day	Yes No
31				Measurement of attainment levels of PSOs and COs	Yes No
32				Availability of MoUs / Linkages for student engagement	Yes No
33				Students enrolled for field projects / internships.	Yes No
34				Availability of Research promotion policy & uploaded on web	Yes No
35				Availability of system for tracking Research Funding sources	Yes No
36			Research output measurement, Policies, Plans and Targets	Framework for qualifying as Recognised Research Guides	Yes No
37				Ecosystem for application for Research Awards & Fellowships	Yes No 92%
38				Methodology to detect malpractices and plagiarism in research work	Yes No 88%
39	3.1.1,			Start-ups incubated by the department	Yes No
40	3.1.4,			Patents - Existence of Ecosystem for working and application	Yes No
41	3.3.2			Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes No 92%
42		Consultancy - Existence of Ecosystem for Revenue generation		Yes No	
43		Bibliometric approaches adopted for tracking research output		Yes No	
44		Existence of calendars for conduct of workshops		Yes No 88%	
45		Existence of Plans for conduct of conferences		Yes No	
46		Plans of action and framework	Existence of Structured Plans for CPD of faculty	Yes No	
47			Existence of Plans of action for Remedial coaching	Yes No	
48	5.1.3		Existence of Plans of action for Career Counselling	Yes No	
49			Existence of Framework for Personal Counselling	Yes No	
50			Existence of Plans for conduct of extrn. Activities	Yes No	
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes No	
Auditors specific Observations -					
S.No.	Ref.No.	Observation -			
1		Fellowship + Awards files are not updated.			
2		Plagiarism software file not available			
3		Conduct of workshops compared to Acad. Calendar			
4					
5					
Auditors Signatures				Auditee Signatures	
				Signature of HoD	


Vignan's Institute of Information Technology (Autonomous)									
Academic Audit Summary Sheet								Sheet - 1 of 1	
Department - <u>ECE</u>				Date of Audit - <u>20/01/2020</u>				Rev. No. 00	
Names of Auditors		1. <u>Mr. B. Brahmayya</u>		Names of Auditees		1. <u>T. Rajeshw</u>		Eff. Date -	
		2.				2.		Report Date <u>22/1/20</u>	
		3.				3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations		Current Values / % Compliance			
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained		Yes	No		
2	Conduct of BoS and Academic council reviews			Yes	No				
3	Program Curriculum Content		Existence of Employability features		Yes	No			
4			Existence of Entrepreneurship features		Yes	No			
5			Existence of Skill development features		Yes	No			
6			Environment and Sustainability features		Yes	No			
7			Human Values and Professional Ethics content		Yes	No	<u>86%</u>		
8			Existence of Transferable and life skills		Yes	No			
9	Curriculum structure & Acceptance		Choice Based Credit System (CBCS)		Yes	No			
10			Existence of Value-added / Bridge courses as elective		Yes	No			
11			Student enrolment satisfactory		Yes	No			
12	Feedback from Stake holders Elicitation and review		On Design and Review of syllabus		Yes	No			
13			On aspects of Teaching and learning		Yes	No			
14			Feedback received - Analysed		Yes	No			
15	Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department		Yes	No	<u>92%</u>		
16			Adherence to the Calendar- availability of evidence		Yes	No	<u>90%</u>		
17		Course files	Course files of all faculty - Availability		Yes	No			
18			Adherence to the Lesson plans- availability of evidence		Yes	No			
19			Lecture Notes - availability		Yes	No			
20			Lecture notes - Reviewed ?		Yes	No			
21			Are lecture notes archived ?		Yes	No			
22			POs, PSOs, COs and GAs are uploaded on webpage		Yes	No			
23		Assessment process of the learning levels of the students.	POs, PSOs, COs of Programmes are mapped		Yes	No			
24			Availability of student learning Assessment procedures		Yes	No			
25			Availability of Institution Examination Manual		Yes	No			
26			Pass percentage trend - monitoring		Yes	No			
27			Revaluation trends - monitoring		Yes	No			
28			Student centric T&L methods -identified in Lesson Plans		Yes	No			
29		Student centric T & L methods and Student engagement	Reviews of T&L methods & adoption of ICT and LMS		Yes	No			
30			Usage of library by teachers and students - Av. % per day		Yes	No			
31			Measurement of attainment levels of PSOs and COs		Yes	No			
32			Availability of MoUs / Linkages for student engagement		Yes	No			
33			Students enrolled for field projects / internships.		Yes	No			
34			Research promotion	Research output measurement, Policies, Plans and Targets	Availability of Research promotion policy & uploaded on web		Yes	No	<u>90%</u>
35	Availability of system for tracking Research Funding sources				Yes	No			
36	Framework for qualifying as Recognised Research Guides				Yes	No			
37	Ecosystem for application for Research Awards & Fellowships				Yes	No			
38	Methodology to detect malpractices and plagiarism in research work				Yes	No			
39	Start-ups incubated by the department				Yes	No			
40	Patents - Existence of Ecosystem for working and application				Yes	No			
41	Monitoring mechanism - H index of Faculty & Dp index of Dept.				Yes	No			
42	Consultancy - Existence of Ecosystem for Revenue generation				Yes	No	<u>90%</u>		
43	Bibliometric approaches adopted for tracking research output				Yes	No			
44	Existence of calendars for conduct of workshops				Yes	No			
45	Existence of Plans for conduct of conferences				Yes	No			
46	Existence of Structured Plans for CPD of faculty		Yes	No					
47	Student progression	Plans of action and framework	Existence of Plans of action for Remedial coaching		Yes	No	<u>85%</u>		
48			Existence of Plans of action for Career Counselling		Yes	No			
49			Existence of Framework for Personal Counselling		Yes	No			
50			Existence of Plans for conduct of extn. Activities		Yes	No			
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement		Yes	No			
Auditors specific Observations -									
S.No.	Ref.No.	Observation -							
1		Faculty profile files updated but not as per the format given by Acad. Audit.							
2		Most of the files are not consolidated							
3		Many files, file numbering is not clear.							
4									
5									
Auditors Signatures						Auditees Signatures			Signature of F.

Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of	
Department - <u>CSE</u>		Date of Audit - <u>20/01/2020</u>		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. <u>Dr. Kirish</u>		1. <u>Dr. Ch.V. Ramesh</u>		Report Date <u>20/01/20</u>	
2.		2.			
3.		3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No
2				Conduct of BoS and Academic council reviews	Yes No
3			Program Curriculum Content	Existence of Employability features	Yes No
4				Existence of Entrepreneurship features	Yes No
5				Existence of Skill development features	Yes No
6	1.1.1,			Environment and Sustainability features	Yes No
7	1.1.2,			Human Values and Professional Ethics content	Yes No
8	1.3.3,			Existence of Transferable and life skills	Yes No
9	1.4.1			Choice Based Credit System (CBCS)	Yes No
10			Curriculum structure & Acceptance	Existence of Value-added / Bridge courses as elective	Yes No
11				Student enrolment satisfactory	Yes No <u>85%</u>
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes No
13				On aspects of Teaching and learning	Yes No
14				Feedback received - Analysed	Yes No
15		Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No <u>85%</u>
16				Adherence to the Calendar- availability of evidence	Yes No
17			Course files	Course files of all faculty - Availability	Yes No
18				Adherence to the Lesson plans- availability of evidence	Yes No
19				Lecture Notes - availability	Yes No
20				Lecture notes - Reviewed ?	Yes No
21				Are lecture notes archived ?	Yes No
22	2.3.1,			POs, PSOs, COs and GAs are uploaded on webpage	Yes No
23	2.3.4,			POs, PSOs, COs of Programmes are mapped	Yes No
24	2.2.1,		Assessment process of the learning levels of the students.	Availability of student learning Assessment procedures	Yes No
25	1.3.4,			Availability of Institution Examination Manual	Yes No
26	2.6.1,			Pass percentage trend - monitoring	Yes No
27	4.2.6,			Revaluation trends - monitoring	Yes No
28			Student centric T & L methods and Student engagement	Student centric T&L methods -identified in Lesson Plans	Yes No <u>88%</u>
29				Reviews of T&L methods & adoption of ICT and LMS	Yes No
30				Usage of library by teachers and students - Av. % per day	Yes No
31				Measurement of attainment levels of PSOs and COs	Yes No
32				Availability of MoUs / Linkages for student engagement	Yes No
33				Students enrolled for field projects / Internships.	Yes No
34		Research output measurement, Policies, Plans and Targets		Availability of Research promotion policy & uploaded on web	Yes No <u>90%</u>
35			Availability of system for tracking Research Funding sources	Yes No	
36			Framework for qualifying as Recognised Research Guides	Yes No	
37			Ecosystem for application for Research Awards & Fellowships	Yes No	
38			Methodology to detect malpractices and plagiarism in research work	Yes No	
39	3.1.1,		Start-ups incubated by the department	Yes No	
40	3.1.4,		Patents - Existence of Ecosystem for working and application	Yes No	
41	3.3.2		Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes No	
42			Consultancy - Existence of Ecosystem for Revenue generation	Yes No	
43			Bibliometric approaches adopted for tracking research output	Yes No	
44			Existence of calendars for conduct of workshops	Yes No	
45			Existence of Plans for conduct of conferences	Yes No	
46		Existence of Structured Plans for CPD of faculty	Yes No <u>88%</u>		
47		Student progression	Existence of Plans of action for Remedial coaching	Yes No	
48	5.1.3		Plans of action and framework	Existence of Plans of action for Career Counselling	Yes No
49				Existence of Framework for Personal Counselling	Yes No
50				Existence of Plans for conduct of extn. Activities	Yes No
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes No	

Auditors specific Observations -		
S.No.	Ref.No.	Observation -
1		Student enrolment satisfactory file not updated.
2		Academic Calendar not available
3		Student centric T&L methods file not updated
4		Research promotion policy file not uploaded on web.
5		


 Auditors Signatures


 Auditees Signatures


 Signature of HoD

Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department - <u>IT</u>		Date of Audit - <u>20/01/2020</u>		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. <u>Mr. S.K. Lal.</u>		1. <u>Dr. R. Srinivas Naidu</u>		Report Date <u>20/1/20</u>	
2. <u>Dr. T. Sathya Kumar</u>		2.		Current Values / % Compliance	
3.		3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2				Conduct of BoS and Academic council reviews	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3			Program Curriculum Content	Existence of Employability features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4				Existence of Entrepreneurship features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5				Existence of Skill development features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
6				Environment and Sustainability features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
7	1.1.1,			Human Values and Professional Ethics content	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
8	1.1.2,			Existence of Transferable and life skills	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
9	1.3.3,		Curriculum structure & Acceptance	Choice Based Credit System (CBCS)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
10	1.4.1			Existence of Value-added / Bridge courses as elective	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
11				Student enrolment satisfactory	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
12				Feedback from Stake holders	On Design and Review of syllabus
13			Elicitation and review	On aspects of Teaching and learning	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
14				Feedback received - Analysed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
15		Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
16				Adherence to the Calendar- availability of evidence	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
17			Course files	Course files of all faculty - Availability	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
18				Adherence to the Lesson plans- availability of evidence	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
19				Lecture Notes - availability	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
20				Lecture notes - Reviewed ?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
21				Are lecture notes archived ?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
22	2.3.1,		Assessment process of the learning levels of the students.	POs, PSOs, COs and GAs are uploaded on webpage	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
23	2.3.4,			POs, PSOs, COs of Programmes are mapped	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
24	2.2.1,			Availability of student learning Assessment procedures	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
25	1.3.4,			Availability of Institution Examination Manual	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
26	2.6.1,			Pass percentage trend - monitoring	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
27	4.2.6,			Revaluation trends - monitoring	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
28			Student centric T & L methods and Student engagement	Student centric T&L methods -identified in Lesson Plans	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
29				Reviews of T&L methods & adoption of ICT and LMS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
30				Usage of library by teachers and students - Av. % per day	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
31				Measurement of attainment levels of PSOs and COs	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
32				Availability of MoUs / Linkages for student engagement	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
33		Students enrolled for field projects / internships.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
34		Research promotion	Availability of Research promotion policy & uploaded on web	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
35			Availability of system for tracking Research Funding sources	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
36			Framework for qualifying as Recognised Research Guides	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
37			Ecosystem for application for Research Awards & Fellowships	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
38			Methodology to detect malpractices and plagiarism in research work	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
39	3.1.1,		Start-ups incubated by the department	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
40	3.1.4,		Patents - Existence of Ecosystem for working and application	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
41	3.3.2		Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
42			Consultancy - Existence of Ecosystem for Revenue generation	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
43			Bibliometric approaches adopted for tracking research output	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
44			Existence of calendars for conduct of workshops	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
45			Existence of Plans for conduct of conferences	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
46		Existence of Structured Plans for CPD of faculty	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
47		Student progression	Existence of Plans of action for Remedial coaching	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
48	5.1.3		Plans of action and framework	Existence of Plans of action for Career Counselling	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
49				Existence of Framework for Personal Counselling	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
50				Existence of Plans for conduct of extn. Activities	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Auditors specific Observations -					
S.No.	Ref.No.	Observation - <u>Existence of employability features file was not updated</u>			
1		<u>po, pso, co, or programme are not understood / mapped.</u>			
2		<u>Start-up incubated file not consolidated.</u>			
3					
4					
5					
Auditors Signatures		Auditees Signatures		Signature of HoD	



Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department - <u>ECM</u>		Date of Audit - <u>20/01/2020</u>		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. <u>B. PRASAD RAO.</u>		1. <u>A.V.V. Sathyanarayana.</u>		Report Date <u>20/1/20</u>	
2.		2.			
3.		3.			
S. No.	Qn. No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2				Conduct of BoS and Academic council reviews	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3			Program Curriculum Content	Existence of Employability features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4				Existence of Entrepreneurship features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5				Existence of Skill development features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
6	1.1.1,			Environment and Sustainability features	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
7	1.1.2,			Human Values and Professional Ethics content	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
8	1.3.3,			Existence of Transferable and life skills	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
9	1.4.1		Curriculum structure & Acceptance	Choice Based Credit System (CBCS)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
10				Existence of Value-added / Bridge courses as elective	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
11				Student enrolment satisfactory	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
13				On aspects of Teaching and learning	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
14				Feedback received - Analysed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
15		Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
16				Adherence to the Calendar- availability of evidence	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
17			Course files	Course files of all faculty - Availability	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
18				Adherence to the Lesson plans- availability of evidence	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
19				Lecture Notes - availability	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
20				Lecture notes - Reviewed ?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
21	2.3.1,			Are lecture notes archived ?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
22	2.3.4,			POs, PSOs, COs and GAs are uploaded on webpage	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
23	2.2.1,		Assessment process of the learning levels of the students.	POs, PSOs, COs of Programmes are mapped	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
24	1.3.4,			Availability of student learning Assessment procedures	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
25	2.6.1,			Availability of Institution Examination Manual	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
26	4.2.6,			Pass percentage trend - monitoring	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
27				Revaluation trends - monitoring	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
28				Student centric T&L methods - identified in Lesson Plans	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
29			Student centric T & L methods and Student engagement	Reviews of T&L methods & adoption of ICT and LMS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
30				Usage of library by teachers and students - Av. % per day	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
31				Measurement of attainment levels of PSOs and COs	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
32				Availability of MoUs / Linkages for student engagement	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
33				Students enrolled for field projects / internships.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
34				Research output measurement, Policies, Plans and Targets	Availability of Research promotion policy & uploaded on web
35			Availability of system for tracking Research Funding sources		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
36		Framework for qualifying as Recognised Research Guides	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
37		Ecosystem for application for Research Awards & Fellowships	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
38		Methodology to detect malpractices and plagiarism in research work	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
39	3.1.1,	Start-ups incubated by the department	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
40	3.1.4,	Patents - Existence of Ecosystem for working and application	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
41	3.3.2	Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
42		Consultancy - Existence of Ecosystem for Revenue generation	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
43		Bibliometric approaches adopted for tracking research output	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
44		Existence of calendars for conduct of workshops	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
45		Existence of Plans for conduct of conferences	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
46		Existence of Structured Plans for CPD of faculty	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
47		Plans of action and framework	Existence of Plans of action for Remedial coaching		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
48	5.1.3		Existence of Plans of action for Career Counselling	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
49			Existence of Framework for Personal Counselling	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
50			Existence of Plans for conduct of extr. Activities	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Auditors specific Observations -					
S.No.	Ref.No.	Observation -			
1	1-1.1	Skill development features, Academic calendar not updated.			
2		Lecture notes are not available			
3		Research policy not updated			
4		Bibliometric approach not clearly updated.			
5					
Auditors Signatures		Auditees Signatures		Signature of HoD	

Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department -		Date of Audit -		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. <i>Dr. T. Satya Grewal</i>		1. <i>Mr. S.K. Lal</i>		Report Date <i>20/1/20</i>	
2. <i>Dr. T. Satya Grewal</i>		2. <i>Dr. T. Satya Grewal</i>		Current Values / % Compliance	
3.		3.			
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		1.1.1, 1.1.2, 1.3.3, 1.4.1 Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No
2				Conduct of BoS and Academic council reviews	Yes No
3			Program Curriculum Content	Existence of Employability features	Yes No
4				Existence of Entrepreneurship features	Yes No
5				Existence of Skill development features	Yes No
6				Environment and Sustainability features	Yes No
7				Human Values and Professional Ethics content	Yes No
8				Existence of Transferable and life skills	Yes No
9			Curriculum structure & Acceptance	Choice Based Credit System (CBCS)	Yes No
10				Existence of Value-added / Bridge courses as elective	Yes No
11				Student enrolment satisfactory	Yes No
12				On Design and Review of syllabus	Yes No
13			Feedback from Stake holders Elicitation and review	On aspects of Teaching and learning	Yes No
14				Feedback received - Analysed	Yes No <i>88%</i>
15		2.3.1, 2.3.4, 2.2.1, 1.3.4, 2.6.1, 4.2.6 Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No
16				Adherence to the Calendar- availability of evidence	Yes No
17			Course files	Course files of all faculty - Availability	Yes No
18				Adherence to the Lesson plans- availability of evidence	Yes No
19				Lecture Notes - availability	Yes No
20				Lecture notes - Reviewed ?	Yes No
21				Are lecture notes archived ?	Yes No
22				POs, PSOs, COs and GAs are uploaded on webpage	Yes No
23			Assessment process of the learning levels of the students.	POs, PSOs, COs of Programmes are mapped	Yes No
24				Availability of student learning Assessment procedures	Yes No
25				Availability of Institution Examination Manual	Yes No
26				Pass percentage trend - monitoring	Yes No
27				Revaluation trends - monitoring	Yes No
28				Student centric T&L methods -identified in Lesson Plans	Yes No
29			Student centric T & L methods and Student engagement	Reviews of T&L methods & adoption of ICT and LMS	Yes No
30				Usage of library by teachers and students - Av. % per day	Yes No
31				Measurement of attainment levels of PSOs and COs	Yes No <i>66%</i>
32				Availability of MoUs / Linkages for student engagement	Yes No
33				Students enrolled for field projects / internships.	Yes No
34				Availability of Research promotion policy & uploaded on web	Yes No
35			3.1.1, 3.1.4, 3.3.2 Research promotion	Availability of system for tracking Research Funding sources	Yes No
36		Framework for qualifying as Recognised Research Guides		Yes No	
37		Ecosystem for application for Research Awards & Fellowships		Yes No <i>93%</i>	
38		Methodology to detect malpractices and plagiarism in research work		Yes No	
39		Start-ups incubated by the department		Yes No	
40		Patents - Existence of Ecosystem for working and application		Yes No	
41		Monitoring mechanism - H index of Faculty & Dp index of Dept.		Yes No	
42		Consultancy - Existence of Ecosystem for Revenue generation		Yes No	
43		Bibliometric approaches adopted for tracking research output		Yes No	
44		Existence of calendars for conduct of workshops		Yes No	
45		Existence of Plans for conduct of conferences		Yes No	
46		Existence of Structured Plans for CPD of faculty		Yes No	
47		5.1.3 Student progression	Plans of action and framework	Existence of Plans of action for Remedial coaching	Yes No <i>87%</i>
48				Existence of Plans of action for Career Counselling	Yes No
49				Existence of Framework for Personal Counselling	Yes No
50				Existence of Plans for conduct of extrn. Activities	Yes No
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes No	
Auditors specific Observations -					
S.No.	Ref.No.	Observation -			
1		Feedback analysis is not updated.			
2		PSOs and COs attainment not completed.			
3		No research awards & fellowships.			
4		Remedial coaching actions are not proper.			
5					
Auditors Signatures		Auditees Signatures		Signature of HoD	

Vignan's Institute of Information Technology (Autonomous)									
Academic Audit Summary Sheet								Sheet - 1 of 1	
Department - <u>BSC H</u>				Date of Audit - <u>20/01/2020</u>				Rev. No. 00	
Names of Auditors		1. <u>Mr. T. Rajesh</u>		Names of Auditees		1. <u>Mr. Sampath Dakshinamurthy</u>		Date -	
		2.				2.			
		3.				3.		Report Date <u>20/1/2020</u>	
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations		ent Values		Compliance	
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes	No	100%		
2	Conduct of BoS and Academic council reviews			Yes	No	100%			
3	Program Curriculum Content		Existence of Employability features	Yes	No	100%			
4			Existence of Entrepreneurship features	Yes	No	100%			
5			Existence of Skill development features	Yes	No	100%			
6			Environment and Sustainability features	Yes	No	100%			
7			Human Values and Professional Ethics content	Yes	No	100%			
8			Existence of Transferable and life skills	Yes	No	100%			
9	Curriculum structure & Acceptance		Choice Based Credit System (CBCS)	Yes	No	100%			
10			Existence of Value-added / Bridge courses as elective	Yes	No	100%			
11			Student enrolment satisfactory	Yes	No	100%			
12	Feedback from Stake holders Elicitation and review		On Design and Review of syllabus	Yes	No	100%			
13			On-aspects of Teaching and learning	Yes	No	100%			
14			Feedback received - Analysed	Yes	No	100%			
15	Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes	No	80%			
16			Adherence to the Calendar- availability of evidence	Yes	No	80%			
17		Course files	Course files of all faculty - Availability	Yes	No	80%			
18			Adherence to the Lesson plans- availability of evidence	Yes	No	90%			
19			Lecture Notes - availability	Yes	No	100%			
20			Lecture notes - Reviewed ?	Yes	No	100%			
21			Are lecture notes archived ?	Yes	No	80%			
22			POs, PSOs, COs and GAs are uploaded on webpage	Yes	No	80%			
23		Assessment process of the learning levels of the students	POs, PSOs, COs of Programmes are mapped	Yes	No	100%			
24			Availability of student learning Assessment procedures	Yes	No	100%			
25			Availability of Institution Examination Manual	Yes	No	100%			
26			Pass percentage trend - monitoring	Yes	No	100%			
27			Revaluation trends - monitoring	Yes	No	100%			
28			Student centric T & L methods and Student engagement	Student centric T&L methods -identified in Lesson Plans	Yes	No	100%		
29		Reviews of T&L methods & adoption of ICT and LMS		Yes	No	90%			
30		Usage of library by teachers and students - Av. % per day		Yes	No	60%			
31		Measurement of attainment levels of PSOs and COs		Yes	No	100%			
32		Availability of MoUs / Linkages for student engagement		Yes	No	76%			
33		Students enrolled for field projects / internships.		Yes	No	100%			
34		Research promotion	Research output measurement, Policies, Plans and Targets	Availability of Research promotion policy & uploaded on web	Yes	No	100%		
35				Availability of system for tracking Research Funding sources	Yes	No	100%		
36	Framework for qualifying as Recognised Research Guides			Yes	No	100%			
37	Ecosystem for application for Research Awards & Fellowships			Yes	No	100%			
38	Methodology to detect malpractices and plagiarism in research work			Yes	No	100%			
39	Start-ups incubated by the department			Yes	No	100%			
40	Patents - Existence of Ecosystem for working and application			Yes	No	85%			
41	Monitoring mechanism - H index of Faculty & Dp index of Dept.			Yes	No	100%			
42	Consultancy - Existence of Ecosystem for Revenue generation			Yes	No	100%			
43	Bibliometric approaches adopted for tracking research output			Yes	No	100%			
44	Existence of calendars for conduct of workshops			Yes	No	100%			
45	Existence of Plans for conduct of conferences			Yes	No	100%			
46	Existence of Structured Plans for CPD of faculty			Yes	No	100%			
47	Student progression			Plans of action and framework	Existence of Plans of action for Remedial coaching	Yes	No	92%	
48		Existence of Plans of action for Career Counselling	Yes		No	100%			
49		Existence of Framework for Personal Counselling	Yes		No	100%			
50		Existence of Plans for conduct of extrn. Activities	Yes		No	100%			
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes	No				
Auditors specific Observations -									
S.No.	Ref.No.	Observation -							
1		Academic calendar Available, but slightly deviated.							
2		Lesson plans are not properly maintained.							
3		Usage of library is very less.							
4									
5									



20/1/2020

Sampath

Vignan's Institute of Information Technology (Autonomous)		Academic Audit Summary Sheet		Sheet - 1 of 1	
Department - <u>MBA</u>		Date of Audit - <u>20/01/2020</u>		Rev. No. 00	
Names of Auditors		Names of Auditees		Eff. Date -	
1. <u>Mr. D. Madhusudhan</u>		1. <u>Dr. T. Salya Chenn</u>			
2.		2.			
3.		3.		Report Date <u>20/1/20</u>	
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance
1		Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes No <u>100%</u>
2				Conduct of BoS and Academic council reviews	Yes No
3			Program Curriculum Content	Existence of Employability features	Yes No
4				Existence of Entrepreneurship features	Yes No
5				Existence of Skill development features	Yes No <u>80%</u>
6	1.1.1,			Environment and Sustainability features	Yes No
7	1.1.2,			Human Values and Professional Ethics content	Yes No
8	1.3.3,			Existence of Transferable and life skills	Yes No
9	1.4.1			Choice Based Credit System (CBCS)	Yes No
10			Curriculum structure & Acceptance	Existence of Value-added / Bridge courses as elective	Yes No
11				Student enrollement satisfactory	Yes No
12			Feedback from Stake holders Elicitation and review	On Design and Review of syllabus	Yes No
13				On aspects of Teaching and learning	Yes No
14				Feedback received - Analysed	Yes No <u>80%</u>
15		Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes No
16				Adherence to the Calender- availability of evidence	Yes No
17			Course files	Course files of all faculty - Availability	Yes No
18				Adherence to the Lesson plans- availability of evidence	Yes No
19				Lecture Notes - availability	Yes No <u>80%</u>
20				Lecture notes - Reviewed ?	Yes No
21	2.3.1,			Are lecture notes archived ?	Yes No
22	2.3.4,		POs, PSOs, COs and GAs are uploaded on webpage	Yes No	
23	2.2.1,		POs, PSOs, COs of Programmes are mapped	Yes No	
24	1.3.4,		Assessment process of the learning levels of the students.	Availability of student learning Assessment procedures	Yes No
25	2.6.1,			Availability of Institution Examination Manual	Yes No
26	4.2.6,			Pass percentage trend - monitoring	Yes No
27				Revaluation trends - monitoring	Yes No
28			Student centric T & L methods and Student engagement	Student centric T&L methods -identified in Lesson Plans	Yes No
29				Reviews of T&L methods & adoption of ICT and LMS	Yes No
30				Usage of library by teachers and students - Av. % per day	Yes No
31				Measurement of attainment levels of PSOs and COs	Yes No
32				Availability of MoUs / Linkages for student engagement	Yes No
33				Students enrolled for field projects / iinternships.	Yes No
34			Research promotion	Research output measurement, Policies, Plans and Targets	Availability of Research promotion policy & uploaded on web
35				Availability of system for tracking Research Funding sources	Yes No
36				Framework for qualifying as Recognised Research Guides	Yes No
37				Ecosystem for application for Research Awards & Fellowships	Yes No <u>80%</u>
38				Methodology to detect malpractices and plagiarism in research work	Yes No
39	3.1.1,			Start-ups incubated by the department	Yes No
40	3.1.4,			Patents - Existence of Ecosystem for working and application	Yes No
41	3.3.2			Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes No
42				Consultancy - Existence of Ecosystem for Revenue generation	Yes No
43				Bibliometric approaches adopted for tracking research output	Yes No
44				Existence of calendars for conduct of workshops	Yes No
45				Existence of Plans for conduct of conferences	Yes No
46				Existence of Structured Plans for CPD of faculty	Yes No
47		Student progression	Plans of action and framework	Existence of Plans of action for Remedial coaching	Yes No
48	5.1.3			Existence of Plans of action for Career Counselling	Yes No
49				Existence of Framework for Personal Counselling	Yes No
50				Existence of Plans for conduct of extrn. Activities	Yes No
51	6.5.1	Internal quality		Existence of Incremental quality improvement measurement	Yes No
Auditors specific Observations -					
S.No.	Ref.No.	Observation -			
1		<u>No plan for Existence of Remedial classes.</u>			
2		<u>Counselling files are not updated.</u>			
3		<u>Feedback received but not analysed.</u>			
4					
5					
Auditors Signatures		Auditees Signatures		Signature of HoD	

Vignan's Institute of Information Technology (Autonomous)										
Academic Audit Summary Sheet								Sheet - 1 of 1		
Department -			Date of Audit -			Rev. No. 00				
Names of Auditors			Names of Auditees			Date -				
1.			1.			Report Date				
2.			2.			20/11/20				
3.			3.			20/11/20				
S. No.	Qn No.	Audit Focus	Audit aspects	Audit Observations	Current Values / % Compliance					
1	1.1.1, 1.1.2, 1.3.3, 1.4.1	Curriculum development, Revision process and acceptance by student fraternity	Process adopted for curriculum development & revision	All Stakeholder feedback obtained	Yes	No				
2			Conduct of BoS and Academic council reviews	Yes	No					
3			Existence of Employability features	Yes	No					
4			Existence of Entrepreneurship features	Yes	No					
5			Existence of Skill development features	Yes	No					
6			Environment and Sustainability features	Yes	No					
7			Human Values and Professional Ethics content	Yes	No					
8			Existence of Transferable and life skills	Yes	No					
9			Choice Based Credit System (CBCS)	Yes	No					
10			Existence of Value-added / Bridge courses as elective	Yes	No					
11			Student enrollement satisfactory	Yes	No					
12			On Design and Review of syllabus	Yes	No					
13			On aspects of Teaching and learning	Yes	No					
14			Feedback received - Analysed	Yes	No					
15	2.3.1, 2.3.4, 2.2.1, 1.3.4, 2.6.1, 4.2.6,	Student Centric Teaching, learning assessment, plans, outcome assessment and student engagement	Academic Calendar	Availability at the department	Yes	No				
16			Adherence to the Calender- availability of evidence	Yes	No					
17			Course files	Course files of all faculty - Availability	Yes	No				
18			Adherence to the Lesson plans- availability of evidence	Yes	No					
19			Lecture Notes - availability	Yes	No					
20			Lecture notes - Reviewed ?	Yes	No					
21			Are lecture notes archived ?	Yes	No					
22			POs, PSOs, COs and GAs are uploaded on webpage	Yes	No					
23			POs, PSOs, COs of Programmes are mapped	Yes	No					
24			Assessment process of the learning levels of the students.	Availability of student learning Assessment procedures	Yes	No				
25			Availability of Institution Examination Manual	Yes	No					
26			Pass percentage trend - monitoring	Yes	No					
27			Revaluation trends - monitoring	Yes	No					
28			Student centric T&L methods -identified in Lesson Plans	Yes	No					
29			Reviews of T&L methods & adoption of ICT and LMS	Yes	No					
30			Usage of library by teachers and students - Av. % per day	Yes	No					
31			Measurement of attainment levels of PSOs and COs	Yes	No					
32			Availability of MoUs / Linkages for student engagement	Yes	No					
33			Students enrolled for field projects / internships.	Yes	No					
34			3.1.1, 3.1.4, 3.3.2	Research promotion	Research output measurement, Policies, Plans and Targets	Availability of Research promotion policy & uploaded on web	Yes	No		
35					Availability of system for tracking Research Funding sources	Yes	No			
36	Framework for qualifying as Recognised Research Guides	Yes			No					
37	Ecosystem for application for Research Awards & Fellowships	Yes			No					
38	Methodology to detect malpractices and plagiarism in research work	Yes			No					
39	Start-ups incubated by the department	Yes			No					
40	Patents - Existence of Ecosystem for working and application	Yes			No					
41	Monitoring mechanism - H index of Faculty & Dp index of Dept.	Yes			No					
42	Consultancy - Existence of Ecosystem for Revenue generation	Yes			No					
43	Bibliometric approaches adopted for tracking research output	Yes			No					
44	Existence of calendars for conduct of workshops	Yes			No					
45	Existence of Plans for conduct of conferences	Yes			No					
46	Existence of Structured Plans for CPD of faculty	Yes			No					
47	5.1.3	Student progression			Plans of action and framework	Existence of Plans of action for Remedial coaching	Yes	No		
48			Existence of Plans of action for Career Counselling	Yes	No					
49			Existence of Framework for Personal Counselling	Yes	No					
50			Existence of Plans for conduct of extrn. Activities	Yes	No					
51	6.5.1	Internal quality	Existence of Incremental quality improvement measurement	Yes	No					
Auditors specific Observations -										
S.No.	Ref.No.	Observation -								
1		Counselling files are not updated								
2		Remedial class files are not understanding feed back received but not resolved.								
3										
4										
5										
Auditors Signatures			Auditees Signatures			Signature of HoD				